

Oregon Public Library Board MEETING MINUTES

Wednesday, November 9, 2022 at 5:00 p.m.
Oregon Senior Center, 219 Park St., Oregon, WI 53575

1. **Call to Order:** Laura Shtaida called the meeting to order at 5:00 PM
2. **Roll Call:** Present were: President – Jenny Nelson (arrived at 5:16), Vice President – Laura Shtaida, Treasurer – Coral Goplin, Secretary – Carlene Bechen (Village Board Rep), Dr. Leslie Bergstrom (School Board Rep) (arrived at 5:05), John Bonsett-Veal, Laura Reese, Library Director – Jennifer Endres Way, Technical Services Supervisor and Administrative Assistant – Laura Dewey (recorder), OCA Media (recorder).
3. **Adopt/Amend Agenda:** Goplin made the motion to adopt the agenda as presented. Bechen seconded.
4. **Community Input:** There were no comments.
5. **Consent Agenda**
 - a. Amend/Approve Minutes from October Meeting: Bonsett-Veal made the motion to approve the Minutes from October 12, 2022. Reese seconded. Motion carried 5-0.
 - b. Review and Payment of available Bills: Motion made to approve the payment of bills by Bechen. Goplin seconded. Motion carried 5-0.
 - c. Review/Accept Financial Report(s) currently available: Motion made to approve Financial Reports in 5b.
6. **Information Items**
 - a. **Groundbreaking Event:** Tuesday, November 15 at 4 PM (New Library Site): Way shared that there will be a group photo of the Library Board members able to attend, special thanks to our future neighbors at People's United Methodist Church and Oregon Area Food Pantry for allowing our guests to park in their lot during the event, and thank you to Tri-North Builders for donating rental chairs and a tent for the Groundbreaking. The Library Board is very excited for this event!
 - b. **Recognition of Jenny Nelson as Wisconsin Library Association's 2022 Library Trustee of the Year:** The Wisconsin Library Association (WLA) has announced Oregon Public Library Board President Jenny Nelson as the 2022 Library Trustee of the Year! This award is presented to an outstanding Wisconsin library trustee, based on criteria including the individual's community impact, commitment to innovation, commitment to library users, and commitment to libraries. Nelson has served on the Oregon Public Library Board for the past 5 years. The Trustee of the Year Award was presented at an awards ceremony during the Wisconsin Library Association's annual conference in Lake Geneva on November 3, 2022. Congratulations to Jenny Nelson for this special recognition of her hard-work, leadership, and dedication to the Oregon Public Library and community!
 - c. **Committee Reports**
 - i. Personnel Committee: There have been no meetings since the last Library Board meeting.
 - ii. Building Committee: There have been no meetings since the last Library Board meeting.
 - d. **Library Director's Report:** Way's highlights of the report included the Staff Inservice October 25; thank you to Kara for coordinating the migration efforts to update our website to the current version of its platform; Kelly and Wendy attended the WLA conference on November 2; the bid for the construction of the new Oregon Public Library has been awarded to Tri-North Builders (Fitchburg), the low bidder, and thank you to the Village Board and Library Board for providing the necessary approvals; Laura implemented an Amazon billing change that will increase staff efficiencies; the SCLS Building Consultant, Deb Haeffner, has been working on preliminary furniture considerations and layouts of work areas in consultation with our management team staff; There are lots of fun things scheduled at the library for November; and the statistics report shows numbers continuing to rebound to pre-pandemic levels.
 - e. **Communications**
 - i. Village Board announcements: Bechen reported Monday night's meeting will include continued budget discussions including options for raising revenue, 249 N. Main Street discussions, and a resolution statement urging Legislature to fix the system of funding critical local services.
 - ii. School District announcements: Bergstrom reported the successful passing of the referendum last night. It was a good night for students in our district.

7. Discussion and possible action items

- a. **Dane County Library Service Agreement for Extension of Library Service:** Bergstrom made the motion to accept the Dane County Library Service Agreement for Extension of Library Service. Bechen seconded. Motion carried 7-0.
- b. **Purchase of ECO Auto-Smart Disc Repair System with Blu-Ray Repair Mode with Trade-in:** Shtaida made the motion to approve the quotation from ELM USA for the brand new Eco Auto-Smart Disc Repair System with Blu-Ray Repair mode, including the trade-in of our current machine to be paid with unexpended 2022 budget funds. Goplin seconded. Motion carried 7-0.
- c. **Amendment to Memorandum of Understanding with Village for New Library Construction:** Goplin made the motion to Approve the Amendment to Memorandum of Understanding with the Village for New Library Construction. Bechen seconded. Motion carried 7-0.

8. Closing and Future Agendas

- a. Next meeting: Wednesday, December 14, 2022
- b. Request for future agenda items: none

9. Adjournment: Shtaida made the motion to adjourn at 5:23 PM. Bechen seconded. Motion carried 7-0.