



**OUTERLIBRARY LOAN REQUEST FORM**

Submit this form to request materials not listed in LINKcat. Publication date must be older than 6 months.

Today's date: \_\_\_\_\_ Item needed by (date): \_\_\_\_\_

**Contact information:**

Name: \_\_\_\_\_

Library card number \_\_\_\_\_

Phone: \_\_\_\_\_ landline/cell/work (circle one) Email: \_\_\_\_\_

I would like to be notified of my holds by:  email  phone

**Book or Audiovisual information:**

Author/Performer: \_\_\_\_\_

Title : \_\_\_\_\_

Publisher/Producer: \_\_\_\_\_ Year: \_\_\_\_\_

**Format:**

- Book:  regular print  large print  CD audiobook
- Sound Recording:  CD  cassette
- Video:  DVD  Blu-ray  VHS

Other: \_\_\_\_\_

Will you consider a substitution if your format choice is not available (Y/N)? \_\_\_\_\_

**Magazine or Journal Article Information (Only needed if requesting an article.)**

Publication Title: \_\_\_\_\_

Volume : \_\_\_\_\_ Issue #: \_\_\_\_\_ Issue Date: \_\_\_\_\_

Author: \_\_\_\_\_

Article Title: \_\_\_\_\_

Note any additional information here: