



256 Brook Street
Oregon, Wisconsin 53575
www.oregonpubliclibrary.org
Phone (608) 835-3656

**Building Committee
Oregon Public Library
AMENDED Meeting Agenda**

Tuesday, August 6, 2019 at 5:30 PM

Location: Oregon Village Hall (Board Room), 117 Spring St., Oregon, WI 53575

1. Call to order
2. Roll Call
3. Adopt/amend agenda
4. Approve/amend Minutes from 7/23/19
5. Public Comment *Up to fifteen (15) minutes will be provided for community input, with each speaker afforded three minutes; otherwise the agenda will proceed as posted.*
6. Informational Items:
 - a. Building Committee Positions
 - b. Plan Commission – 8/08/19 at 6:30 PM at Oregon Village Hall
 - c. Letter from Sara Dewey – 8/05/19
7. Discussion and Possible Action Items
 - a. Plan Refinement
 - b. Exterior Design Refinement
 - c. Budget Estimate Review
 - d. Additional Public Comment on Agenda Items (10 minutes)
 - e. Consider Approval of Plan with Any Modifications
 - f. Consider Approval of Exterior Design Refinement with Any Modifications
 - g. Possible Selection of Future Meeting Date(s)
8. Adjournment

Notice is hereby given that a majority of the Oregon Public Library Board of Trustees and/or the Village of Oregon Board may be present.

Posted: Monday, August 5, 2019 at: Oregon Village Hall Oregon Public Library Oregon Post Office
117 Spring St. 256 Brook St. 252 Brook St.

Committee Members: Jenny Nelson, Kyle Severson, Amanda Peterson, Jenna Jacobson, John Bieno, John Bonsett-Veal, Megwyn Sanders-Andrews

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Library Director at (608)835-2322, 256 Brook St., Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Building Committee Minutes

Oregon Public Library

Tuesday, July 23, 2019 at 5:30 PM

Oregon Public Library (Sue Ames Room), 256 Brook St., Oregon, WI 53575

1. **Call to order** Jenny Nelson called the meeting to order at 5:30pm.
2. **Roll Call-** Present were: Jenny Nelson, Kyle Severson, Amanda Peterson, Jenna Jacobson, John Bieno, John Bonsett-Veal, Megwyn Sanders-Andrews. Others attending: Deb Haeffner, Building Consultant for the South Central Library System, OPN architects Wes Reynolds and Brett Rottinghaus, Jennifer Endres Way, Library Director, and Mary Davidson, Assistant Director (recorder).
3. **Adopt/amend agenda** Bieno moved to adopt the agenda, Severson seconded. Motion carried 7-0.
4. **Approve/amend Minutes from 7/09/19** Jacobson moved to approve the minutes from 7/09/19, Bieno seconded. Motion carried, 7-0.
5. **Informational Items:**
 - a. Email from Kevin Bambrough – 7/07/19
6. **Discussion and Possible Action Items**
 - a. **Design Update – Floor Plans-** Rottinghaus reviewed the outcomes from the previous meeting, then introduced the design with the following spaces on the first floor: lobby and stairs with connectivity to the outdoor green space, maker space, Childrens, and Childrens program room. The second floor would contain the adult collection, teen space, and community room, with outdoor patio, quiet reading room, study rooms and unconference room. Way expressed concerns about having the Community Room on the 2nd floor due to noise, to improve access and flow. OPN will look at options to relocate this. Other concerns discussed included the location of doors out to the green space and having the quiet reading room above the childrens program room. Way also expressed concerns about noise on the stairwell with a lot of foot traffic due to the open design.
 - b. **Design Update – Exterior Design Concepts-** Common themes from the visioning session were used in the exterior design. The committee appreciated the use of natural stone, the windows, openness, transparency, design element at the back of the building on the 2nd floor. Concerns expressed: the fireplace by the stairwell, the open plank stairwell, the blockiness of the large windows, the amount of glass for maintenance and energy efficiency. A desire to make the entry way more prominent in the design was expressed.
 - c. **Additional Public Comments on Agenda Items**

Laura Gochberg, 233 N. Main St, Oregon WI – Said she loves the glass, and would be happy to look at the building every day.

Mike Wunsch, 299 N. Main St, Oregon WI – Said he likes the glass, the roof, and the way the large mass of the building is broken up. Said it is very interesting to look at.

Rae Vogeler, 299 N. Main St, Oregon WI- Said she loves the front part on Main St. Said it should be a good fit for the neighborhood, combining the old with the new.
 - d. **Requests to Modify and/or Approval of Floor Plan and Requests to Modify and/or Approval of the Exterior Design** -The following comments were put forward: look at moving community meeting room to first floor, make some adjustments to windows, adjust the staircase to negate excessive noise, make alterations to blockiness of windows, design exterior with mixed materials to lessen cost, change the fireplace on

first floor by stair way. Bieno made the motion to approve moving forward with the floor plan and exterior design, based upon the comments given: 1) relocating community meeting room to 1st floor, 2) minimize sound at stairway, 3) explore options for rectangles above windows, 4) emphasize entry way, 5) explore other material options to compliment stone and reduce price, 6) fireplace on first floor.

Bonsett-Veal seconded. Motion carried, 7-0.

- e. **Project Schedule Review- Refined concepts** – The architects will provide the modified floor plan and exterior design at the next building committee meeting for review before the August 8, 2019 Planning Commission meeting.
 - f. **Possible Selection of Future Meeting Date(s)**- The next meeting will be Tuesday, August 6, 2019, at a location to be determined. Way will contact committee members and interested neighborhood members.
7. **Adjournment**- Severson made the motion to adjourn the meeting at 6:54pm. Bieno seconded. Motion carried 7-0.



[Map & Directions](#)
256 Brook Street, Oregon, WI 53575
orelib@oregonlibrary.org
(608) 835-3656

Hours:
Monday–Thursday: 9a – 8p
Friday: 9a – 6p
Saturday: 9a – 3p



Building Committee: Position Openings

Article *Building Committee: Position Openings* has been updated.

The Library Board is seeking applications to fill two newly created positions to the Library [Building Committee](#) (<https://www.oregonpubliclibrary.org/building-committee>). The application deadline is **Monday, August 5 at 5:00 PM**.

Two positions are available:

- Greater Oregon Community Representative (may reside anywhere in the library's service area including but not limited to Town of Oregon, Rutland, Brooklyn and Dunn)
- Near North Main St. Neighborhood Association (must be a Village of Oregon resident)

Meetings are typically held on Tuesdays at 5:30 PM, but other dates/times may be scheduled as the need arises. This is an important opportunity to be involved in the planning for the new Oregon Public Library.

Please fill out the [Application for Appointment to Building Committee \(PDF\)](#) ([/sites/www.oregonpubliclibrary.org/files/documents/Library Board/2019/Building%20Committee%20Application.pdf](https://www.oregonpubliclibrary.org/files/documents/Library_Board/2019/Building%20Committee%20Application.pdf)) and provide a one-page letter sharing your interest in the position. Application materials can be returned to the Oregon Public Library or sent to Library Director Jennifer Endres Way via email at jway@oregonlibrary.org (<mailto:jway@oregonlibrary.org>).



A Quorum of the Library Board and/or Library Building Committee may be present at tonight's meeting.

Please Note Meeting Date

**VILLAGE OF OREGON
Planning Commission Meeting
Thursday, August 8, 2019**

6:30 PM

**Village Hall Lower Level
117 Spring Street
Oregon, WI 53575**

1. Call to Order
2. Roll Call
3. Approval of Minutes:
 - a) June 6, 2019
 - b) July 11, 2019
4. Community Input. This part of the agenda allows members of the public to provide information to the Planning Commission, including on items not listed on the Commission's agenda. Under the Open Meetings Law, this section of the agenda allows the Commission to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. **Up to fifteen (15) minutes will be provided for community input, with each speaker afforded three minutes;** otherwise the agenda will proceed as posted. Note for Commission Members and Public: After receiving information from a member of the public, Commission members need to be careful about how they discuss an issue among themselves. Commission members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Planning Commission agenda. However, Commission members may not expand their discussion beyond such procedural matters. (This note will not be read at Commission meetings.)
5. Public Appearances
 - a) Public Hearing to consider the application for a rezoning request for parcel no. 165/0509-012-6644-8 located at 784 N. Main Oregon. The proposed rezoning request would allow the parcel currently zoned PB Planned Business to be zoned as TR-6 Two Family Residential.
 - 1) Open Hearing
 - 2) Petitioner's Comments
 - 3) Public Comments
 - 4) Planning Commission Comments

- 5) Staff Reports
 - 6) Close Hearing
 - 7) Discussion and Possible Recommendation to the Village Board re: Approve the rezoning request zoned from PB Planned Business to TR-6 Two Family Residential for 784 N Main Oregon.
- b) Discussion and Possible Recommendation to the Village Board re: Approval of Certified Survey Map (CSM) for Bergamont Phase 5B
 - c) Conceptual Discussion with Jamie Bush, Dan Bertler and Netherwood Brewing Company representatives re: Netherwood Brewing Company @ 201 Concord Drive (east of Headquarters)
 - d) Conceptual Discussion with Dan Bertler re: Journey Above Child Care Center 870 Oregon Center Drive (Note: Project will require a Conditional Use Permit – CUP)
 - e) Conceptual Discussion with OPN Architects and Library Director Jennifer Way re: New Library Building (Additional Conceptual Discussion at the August 19th Village Board Meeting)
6. Communications and Miscellaneous Business
 - a) City of Fitchburg Public Hearing Notice for Amendment to Comprehensive Plan
 7. Unfinished Business
 - a) None
 8. New Business
 - a) None
 9. Staff Report
 - a) Status of Developments/Projects
 - b) July 17, 2019 Monthly Staff Meeting
 10. Items for Future Meetings
 - a) Amending Zoning Code for Site Plan
 11. Adjournment

Commission Members: Greg Schnelle (Chair); Larry Mahr, John Bieno (Vice-Chair), Scott Meier, Patrick Molzahn, Mark Severtson, alternate Eric Smithback, Student Member Vacant, Village Board Representative: Jeanne Carpenter

Notice is hereby given that a majority of the Village Board of the Village of Oregon is expected to be present at the Planning Commission meeting scheduled for August 8, 2019 to gather information about subjects over which they have decision-making responsibility. This constitutes a meeting of the Village Board of the Village of Oregon pursuant to state exrel. *Badke V. Greendale Village Board.*, 173 Wis 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such although the Village Board will not take any formal action at this meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting

to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

VILLAGE OF OREGON
PLANNING COMMISSION POLICY REGARDING CONTACTS BY
INTERESTED PARTIES

On March 3, 2005, the Planning Commission adopted the following policy regarding the handling of direct inquiries from interested parties who may have matters in front of the Planning Commission.

Planning Commission members may be contacted by interested parties concerning a matter that may come before the Planning Commission for consideration. Planning Commission members should advise the interested parties that Commission members will not discuss development matters outside of a Planning Commission meeting. The inquiring parties should be referred to the Village Administrator and/or Public Works Director for further direction.

In special circumstances, the Planning Commission has determined that it may be beneficial for the Planning Commission Chair and Vice-Chair to meet with interested parties who may have matters in front of the Planning Commission. These meetings will occur at Village Hall with Village staff present and meeting notes will be taken. In most cases the parties requesting these meetings should be referred to the Village staff for assistance

8/5/19

Dear Members of the Library Building Committee,

I respectfully request that before the final conceptual plan for the new library is approved and finalized that the traffic flow on Main St., the driveway in and out of the library and safe pedestrian crossing are discussed and considered.

To my knowledge this has not been a part of the process.

Traffic flow is already problematic on Main St. along the front of the library property from the time that school is let out through the end of the work day and when children are picked up from the after-school program at Netherwood Knoll School.

High volume traffic, cars in and out of the school parking lot and the school crossing at Main and Grove cause back-ups in the south bound lane of Main St.

If the driveway for the library is located at the north end of the property on Main St. as planned at this time, it will create additional back-up in the south bound lane and new back-up in the north bound lane on Main St.

Please consider these 2 potential solutions:

1. One-way traffic in and out of the library property. In on Main St. and out on Jefferson St. This being the less desirable solution as it does not address north bound traffic trying to cross south bound traffic to enter the library and does not allow for safe pedestrian crossing. Additionally, it will create new congestion and back-ups to north bound traffic lane.
2. Position the driveway into the library across from the school parking lot entrance, create a 4-way stop sign controlled intersection with a push button lighted pedestrian crosswalk. This being the more desirable, safe and effective solution. It creates traffic flow management going in and out of the library, the school lot and in both directions on Main St. It slows traffic making it safer for students crossing at Main and Grove, provides safe crossing for pedestrians across Main St. to the library and reduces longer back-ups in traffic in both directions on Main St.

Traffic on Main St. as well as flow in and out of the library should not be an afterthought. The current conceptual design will make an existing problem worse that will get progressively worse as the community grows and traffic increases. Once it is done, there will be no turning back and be without real options to correct the problem that could have been avoided if addressed at this stage in the process.

It is my hope that all those involved in the decision-making process seriously consider this input.

Thank you for your attention and consideration in this matter.

Sincerely,
Sara Dewey
266 N. Main St.
Oregon, WI 53575



cc: Oregon Library Board, Oregon Village Board, Oregon Planning Commission.