

Oregon Public Library Building Committee Meeting Minutes

Tuesday, April 27, 2021 at 5:00 PM

Location: *Please note: This is a teleconference meeting

1. **Call to order** Jenny Nelson called the meeting to order at 5:01 pm
2. **Roll Call:** John Bonsett-Veal, Amanda Heath, Lindsey Honeyager, Jenna Jacobson, Jenny Nelson, Amanda Peterson, John Bieno, Brent Teske and Kyle Severson (arrived 5:02 pm), Jennifer Endres Way, and Kara Ripley (recorder).
3. **Introductions of Committee Members**
 - a. Jenny Nelson - Library board president
 - b. Amanda Peterson - Village of Oregon Trustee
 - c. Amanda Heath - New member. Teacher. Excited to bring knowledge of children to the committee
 - d. Brent Teske - Near North Main St. Neighborhood representation.
 - e. Lyndsey Honeyager - Lived in the village for 12 years with kids at OSD. Works for UW Madison with experience in building renovation of facilities.
 - f. Jenna Jacobson - Village resident.
 - g. John Bonsett-Veal - Optometrist for 41 years. Lived in Oregon since 1989 near the new library site. Experience building a large multiuse building in Madison.
 - h. John Bieno - Works for a construction company in Madison. Lived in Oregon for 20 years.
 - i. Kyle Severson - 17 year resident in Oregon and library board member. Works for Demco.
4. **Adopt/amend agenda** Motion by Bieno to adopt the agenda as written. Jacobson seconded. Motion carried 9-0.
5. **Approve/amend Minutes from 8/06/19** Peterson made the motion to adopt the agenda as written. Heath seconded. Motion carried. 9-0
6. **Public Comment** *Up to fifteen (15) minutes will be provided for community input, with each speaker afforded three minutes; otherwise the agenda will proceed as posted.*
 - Mike Wunsch, 299 N. Main St – Excited to see that the project is fully funded and looks forward to the block and Oregon being transformed.
 - Rae Vogeler, 299 N. Main St – Involved in fundraising for the library and is very excited for the project.
7. **Discussion Items**
 - a. **Update on New Library Project Budget, Status & Preliminary Timeline (Subject to Change):** Since our last meeting the village has increase their commitment. In addition to the Village funding, there are available impact fees, and funds raised for total available project budget of around \$12.4 million. We do not have an architect under contract at this time. OPN is the architect firm that did the conceptual design. We plan to spend the rest of the year developing the plans, exploring site considerations and getting necessary approvals. The project is hoped to out to bid in early 2022 which means construction could begin as early as Spring 2022. Construction is expected to take about a year.
 - b. **Project Background:** Conceptual design was completed by OPN, so fundraising could be completed. The capital campaign efforts wrapped up in December 2020, but donations continue to be accepted. Next, we will need to to refine the conceptual design based on feedback and available budget. The village pursued a traffic study and storm water analysis while fundraising was going on as these are high priorities for the project.
 - c. **Review of Conceptual Design (8/19/2019):** The conceptual plan did not get fully refined to reflect every detail or change that was desired. As we move forward, we will have the opportunity to further refine the plans to ensure they best meet needs and incorporate any changes due to COVID. The first floor is the active level with children’s area and meeting spaces. Second floor is the quieter level with smaller meeting spaces and the adult and teen collection. The architects held community feedback sessions and identified materials and styles that

were favored by community members participating. The entrance was not very distinguishable so some changes were made to make it more prominent at the end of the conceptual design process.

- d. **Strand Traffic Study and Pedestrian Crossing Evaluation:** Traffic on main street is heavy and was a safety consideration. Jeff Rau recommends a dedicated pedestrian stop with a crosswalk to make it distinct and visible with signaled lights. The location would be based on final designs for the new library site. The village is putting in the conduit necessary so when we are ready to add this crosswalk, we can.
- e. **Village of Oregon Storm Water Analysis by Ruckert & Mielke:** After the conceptual designs were developed and households shared concerns about storm water. The Ruckert-Mielke study showed that more storm water solutions were needed than the conceptual design showed. This is something that architects will work on to make sure that we will be able to fit all the spaces on the site.
- f. **Review of Village Planner Elise Cruz's Memorandum re: Preliminary Review of Parking Requirements for new Library Site on North Main St.:** The current zoning code has a parking ratio requiring 1 parking space for every 250 square feet. As far as the zoning code goes, this space would require 145 parking spaces. The planning commission does provide some flexibility and sometimes approves a 10-20% reduction in parking spots or other waivers based on site considerations. To compare, the current library on Brook Street does not meet the current zoning code, but given ample street parking, potentially it would be approved. Other communities have lower parking requirements where more public parking is available. There are many factors to consider with competing uses and a finite amount of space. The village is exploring more options: acquiring additional property, adjusting the site location, changing the zoning code, using and sharing existing parking lots. It is important to note that a few less parking spaces would not have a huge impact on the storm water solution. The village wants to hold ourselves to the same standard that we would require of a private developer. The next planning commission meeting is May 6 and will be covered by OCA Media.
- g. **Next Steps:** The village and library board are exploring options for the acquisition of additional property. The library board is working on hiring an owner's representative who will assist with the architect contract. The building committee will meet again in May after key meetings have occurred. In the meantime, review concept plans to consider what changes might be helpful or desirable, like a drive through pick up window, having meeting room available after hours, etc. The library website has the plans and information about the project.
- h. **Possible Selection of Future Meeting Date(s)** The architect will not likely be hired in May. Having additional conversations about site considerations that will move the project forward would be helpful before hopefully hiring the architect in June. The next meeting will be May 25th 5 pm and will be held on Zoom. Bonsett-Veal mentioned his concerns about the inflation of prices of building materials. More information and discussion is needed on the topic and budget will be high priority once the architects are re-engaged.

8. Potential Future Agenda Items

- Access for Bikes & Pedestrians
- Water Management
- Parking Count/Layout
- Landscaping/Trees

9. Adjournment – Peterson made the motion to adjourn the meeting at 5:53. Jacobson seconded. Motion carried 9-0