



## **OREGON PUBLIC LIBRARY**

### ***Photography and Videorecording Policy***

The Library permits the use of photographic, digital imaging and film equipment so long as such use does not interfere with the public's right to enjoyment of the Library for its intended purpose or violate the privacy rights of any user of the Oregon Public Library.

All individuals photographing or filming on Library property must honor requests of individuals not to be included in photos or film.

Individuals wishing to take photos or film of any of the Library property for personal use may do so without special permission so long as such imaging is not disruptive to others.

Special or unique photography equipment, including but not limited to additional lighting, large tripods or large microphones shall not be permitted unless explicitly agreed to by the Library Director.

Under no circumstances will a person be able to modify or rearrange the property of the Library for photographic purposes without first obtaining specific permission from the Library staff.

#### **Photography and Recording by Oregon Public Library Staff**

The Oregon Public Library may use photographs or recordings of staff, volunteers, and members of the public to promote and publicize the Library's programs, services, and collections.

Permission of individuals is not required if they are present at a public meeting, Library event or program and if they are not named or otherwise identified. Library staff will make reasonable effort to obtain the written permission of a parent or legal guardian prior to using any images with readily identifiable minor children.

#### **News and Media Photography**

The Library shall grant access and permission to any media photographer who is recording a news story that directly involves the Library and its programs provided that notice is given to Library staff and that all Library policies are observed.

## **Liability**

The Library accepts no liability for the use of photos or film resulting from the activity of any other person not under the direct supervision of the Oregon Public Library.

Note that any persons filming or photographing on Library premises have the sole responsibility for gaining all necessary releases and permission from persons who are filmed, photographed or imaged.

Further, the photographer or videographer is solely responsible for ensuring that no copyright infringement occurs while conducting his or her activity. The Library undertakes no responsibility for obtaining such releases.

## **Rights of the Library**

The Library reserves the right to enforce all above provisions at its sole discretion. The Library's first priority is fulfilling the mission and policies of the Oregon Public Library, and as such has the right to terminate the activities of any person which it feels in its sole discretion are inconsistent with the mission or other policies. All staff of the Oregon Public Library is authorized to terminate any photography, filming or imaging which appears to compromise the safety, security and enjoyment of its patrons.

Adopted by Library Board July 13, 2016  
Amended: August 11, 2021